

LABORERS' LOCAL 894 REFERRAL POLICY

1. Any person seeking referral to a job must fill out an information form providing his or her name, telephone numbers and social security number. The information form must state any skills the individual possesses and the jobs he or she is able to perform, including any relevant licenses or certifications. The completed information form must be filed with the Union hall and may be revised and updated at any time.
 2. An out-of-work register will be maintained at the Union hall. It will be the obligation of each person to come to the Union hall and sign the out-of-work registration sheet once every thirty (30) days to let the Union know on a monthly basis that he or she remains unemployed.
 3. Any person who notified the Union in a given month and whose name(s) do not appear on the master out-of-work work register then in use, will have their names placed on the bottom of the list.
 4. Persons registering for referral will be placed in one of two (2) groups. These two groups will be:
 - a. Group A: All persons having over 4000 hours worked in the construction industry working for an employer who is party to a collective bargaining agreement with Laborers' Local 894 and who are continually available for work in Summit, Portage and Medina counties, Ohio.
 - b. Group B: All persons having less than 4000 hours worked in the construction industry working for an employer who is party to a collective bargaining agreement with Laborers' Local 894 and who are continually available for work in Summit, Portage and Medina counties, Ohio.
- *Amendment to #4** (Group C will be added for the availability of Apprentices registering for referral.
- c. Group C: All persons who are registered and participate in the Apprenticeship program.

***Amendment to #4** (Members not in good standing with this Local, suspended under 13 months, shall be placed on Group B list for referral until good standing is established.